



**BHARAT SANCHAR NIGAM LIMITED**

(A Government of India Enterprise)  
Corporate Office, SCT Cell R.No.221,  
Eastern Court, Janpath New Delhi – 110 001

No. BSNLCO-SCT/13(11)/3/2021-CLO/SCT/3

Dated: 07.11.2024

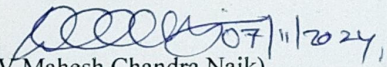
To

- 1) All Heads of Telecom Circles & Administrative Units, BSNL.
- 2) All Heads of BAs/Telecom Districts, BSNL CO.

**Subject: Election Guidelines of SEWA BSNL CHQ for the Election Process of forthcoming 7th All India Conference – Request for its circulation to all the heads of Circle /Units-reg.**

Enclosed find herewith SEWA CHQ Model Guidelines dated 07.10.2024, except paras 17 & 18, issued by the General Secretary of SEWA BSNL, CHQ, regarding conducting of the 7th All India Conference/General Body meeting to form a new CHQ body of the association, which is to be held on 20.11.2024 at CTO Auditorium, Eastern Court, Janpath, New Delhi-110001.

2. In regard to Para 17 & 18 it is mentioned that the BSNL Management has no role in the election of office bearers of SEWA. Accordingly, SEWA itself has to look after for the returning officer, observer and other team members on its own in conformity with SCT Cell letter No. 65-1/2019-SCT(pt.I)/547 dated 19/08/2019.

  
(D.V. Mahesh Chandra Naik)  
Assistant General Manager (SCT)  
Ph.No. 9440000531

**Copy to:-**

- PPS to CMD, BSNL
- PPS to Directors, BSNL Board
- Director, National Commission for Scheduled Castes, New Delhi
- Director, National Commission for Scheduled Tribes, New Delhi
- Director, Lok Sabha Sectt. Branch, Parliament House Annexe, New Delhi
- DDG (SR) & LO (SCT), Sanchar Bhawan, New Delhi.
- GS SEWA BSNL CHQ, D-3 Atul Grove Road, New Delhi w.r.t. letter No. SEWA BSNL CHQ/2021-24 dated 07.10.2024 for n/a please.
- BSNL Intranet Portal

Educate!

Agitate!!

Organise !!!



# SC/ST EMPLOYEES WELFARE ASSOCIATION OF BSNL (SEWA)

(The Recognised Association in BSNL, Regn. No. 5/58891/07 Delhi)



## CENTRAL HEAD QUARTER

National Chief Advisor : *P.N. Perumal* 09444545696

President (CHQ)

*S. Titussam*

M : 09486102676

Finance Secretary

*S.Panneerselvam*

M : 09486106630

General Secretary

*N.D. Ram*

M : 09868094176

SEWA BSNL CHQ /2021-24

Dated- 07.10.2024

To,

Sh. Gajender Kumar,  
Sr. GM & CLO (SCT),  
IR Hall, Room No.6,  
BSNL Corporate Office,  
Eastern Court, New Delhi – 110001

Sub:- Election Guidelines of SEWA BSNL CHQ for the Election Process of forthcoming 7<sup>th</sup> All India Conference- Requesting to Circulate it to All the Heads of Circles/ Units-reg.

Respected Sir,

We have herewith enclosed the Election Guidelines of SEWA BSNL CHQ formulated in consultation with CHQ Governing Body Members for the CHQ Governing Body Election to be conducted on 20.11.2024 at CTO Auditorium, Eastern Court, Janpath, New Delhi-110001.

Therefore, we kindly request you to circulate this Guidelines to All the Heads of Telecom Circles/Units for information to All the Members of SEWA BSNL.

Thanking You

With kind regards,

Sincerely Yours,

*N.D. Ram*

N.D.RAM

General Secretary

*Dharmendra*  
*7/10/24*

*PT*  
*DMU*  
*Ranbir*  
*8/10/24*

: Correspondence :

CHQ : D-3, Atul Grove Road, Behind Eastern Court, New Delhi - 110001, Telefax : 011-23321792

Email : [jaibheem@sewabsnlchq.com](mailto:jaibheem@sewabsnlchq.com), Website : [www.sewabsnlchq.com](http://www.sewabsnlchq.com)

## Model Guidelines for Election of CHQ Governing Body of SC/ST Employees Welfare Association of BSNL (SEWA BSNL)

Model /Guidelines formulated in consultation with CHQ Governing Body Members for election of CHQ Governing Body of SEWA BSNL to be held on 20.11.2024 at CTO Auditorium, Eastern Court, Janpath, New Delhi are as follows:

1. The Election of CHQ Governing Body Members will be panel wise.
2. The delegate will cast his/her vote in favour of any one of the panel.
3. The Tenure of the elected body of SEWA BSNL at CHQ will be for 3 years.
4. Bye-law of SEWA BSNL will be followed strictly for eligibility, selection/election of delegate and No dual membership will be allowed for deciding delegates.
5. As defined in the Bye-law of SEWA BSNL , The numbers of the delegates in the SSA(OA)/District for the CHQ SEWA body election is 2.5% of the enrolled single paid members (one delegate for 40 paid single members) of the respective SSA(OA)/District. The 0.5 or above paid single members (20 and above single paid members) will be rounded off to one delegate and minimum one delegate will be ensured for each SSA(OA)/District irrespective of number of single paid membership. Each delegate will have one voting power evenly.
6. In case of Non Territorial Circle where SEWA Circle/District is not formed, Circle Secretary of the concern respective Territorial Circle will ensure the participation of minimum one delegate as per the Bye-law of SEWA BSNL, from their Non Territorial Circle for CHQ election considering as one of the SSA(OA)/District of the concern Territorial circle.
7. In accordance with the Bye-law of SEWA BSNL , The members who have paid monthly subscription through salary for last 3 consecutive months to SEWA before issuing the Notification the election will only be treated as Bonafide single paid members of SEWA. The delegates will be selected from the Bonafide single paid members only.
8. SSA(OA)/District body will call the General Body Meeting of Bonafide Single Paid Members of SEWA as per Bye-law of SEWA BSNL for selection/election of delegates of forthcoming CHQ election. Place, Date, Time, should be clearly mentioned in the notification of the General Body Meeting. In General body meeting, proposals for the delegate will be called among the present Bonafide members. Secret ballot system will be adopted for selection of delegates among the candidates who are willing to be as a delegate for the CHQ election, if required through Bonafide members. Majority of the votes will decide the delegate for the election.
9. District president and District Secretary will prepare the list of delegates by signing. Entire process of the selection/election for delegate will be conducted in the presence of a 'Observer'

deputed from Circle Governing body by Circle Secretary, who will be neutral and ensure free and fair democratic selection / election of delegate. The list of selected / elected delegates prepared and signed by the District President and District Secretary will be certified by the 'Observer' deputed by Circle Secretary. The list of selected/elected delegates with Joint Signature of District President, District Secretary and counter signature of circle SEWA observer will be submitted by District secretary to the concern Circle Secretary. The Circle Secretary will submit the consolidated list of delegates with signature to the General Secretary of SEWA BSNL and General Secretary to the CLO (SCT) BSNL Corporate Office for onward process.

10. In case in the absence of SSA(OA)/District SEWA BSNL Governing Body i.e. where Bonafide Single Paid Member is exist, or Tenure of the District Governing body is expired or District Governing body is ceased to function or any organisational dispute Prolonged, the Circle Secretary is empowered to select/nominate delegates in consultation with circle governing body of SEWA.
11. The persons who filed unwarranted cases on purpose against SEWA BSNL contrary to the Bye-law of SEWA or the person blatantly working against SEWA damaging the image and reputation or the persons under suspension or pending disciplinary proceedings for anti SEWA activities or the persons whose caste is in Question due to fake community Certificate issue as listed by BSNL Corporate Office are not eligible for Selection of delegates.
12. Any New Circle / SSA(OA) body formed before issuing Notification will be entertained for forthcoming election of SEWABSNL CHQ subject to the provisions of the SEWA BSNL Bye-law.
13. SEWA BSNL Governing Bodies as per the provisions of SEWA Bye-law at three levels i.e. CHQ, Circle and SSA(OA)/(District) only and as such no Business Area concept in the Bye-law of SEWA for formation of SEWA Governing Body. Hence delegates may be selected/ elected from SSA(OA)/District wise. The Circle Office may be treated as a SSA(OA)/District.
14. As there is no SSA(OA) concept in Chennai and Kolcutta Telephones, the number of delegates will be as per the count of Single paid members.
15. In case of any disputes/confusion regarding selection/voting of delegates the responsibility of the District Secretary/President of the concern SSA to resolve the issue in consultation with the Observer / Circle Secretary of concern circle.
16. The inaugural session /Open Session of SEWA BSNL is open to all SC/ST Employees working in BSNL. But during other business and election process delegates only be strictly allowed/permitted inside the venue.
17. Election process of New CHQ Governing body of SEWA BSNL for the next 3 years tenure will be conducted by the election team members provided by BSNL Corporate Office, as per the model guidelines formulated by SEWA BSNL CHQ.

N. d. p. Ram

18. Official Observer and Returning Officer will be appointed by BSNL Corporate Office and other election Team Members will also be appointed by BSNL Corporate Office or concern BSNL Circle as per the guidelines, directions issued by BSNL Corporate Office.
19. After completion of the election process, the Returning officer will declare the election result and submit the report with elected panel duly signed to the CLO (SCT) office for further necessary action and Issuance of letter for Recognition and extending all available facilities to the elected Governing body of SEWA BSNL CHQ will be accorded by BSNL Corporate Office.
20. In case of any disputes regarding voting of delegates in CHQ SEWA election, the decision of the Returning officer will be final.
21. If any delegate is found after election to be member or office Bearer of any other Trade Unions / Cadre associations, their office Bearerhip will be terminated automatically and vacant post will be filled up as per the Bye-law of SEWA BSNL.
22. All delegates/contestants should keep with him/her BSNL identity card. In case of unavailability of BSNL ID Card, other like Aadhar, PAN, Voter ID, Passport or any ID issued by the Govt. authority having photo.
23. Consuming Liquor or engaging in illegal activities during election process damaging the image and reputation of SEWA BSNL can result for disqualification of Delegate status.
24. Members of SEWA BSNL are advised to strictly follow Guidelines and BSNL Conduct rules during whole conference process. In case any violation is found, The appropriate action will be initiated as per extant rules/ provisions of SEWA.
25. Delegate/Observer fee per Delegate/Observer is Rs.1500/-. Delegates fee will be utilized for making arrangements of the whole conference including food.
26. Above procedure is only for the election of CHQ Governing body, after election, Governing body will function independently as per the Bye-law of SEWA BSNL without any interference of BSNL Management.

Sincerely Yours,

*N. D. Ram*

**N. D. RAM**

**GENERAL SECRETARY**  
**SC/ST EMPLOYEES WELFARE**  
**ASSOCIATION OF BSNL (SEWA)**  
**12 ATUL GROVE ROAD**  
**NEW DELHI - 110001.**