

Corporate Office
Pension Section, 5th floor
Bharat Sanchar Bhawan
H.C. Mathur Lane,
New Delhi-110001



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No.48-13/2019-Pen (B)

Dated: 05-09-2019

To

**All Heads of Circles/Telecom Districts/ Regions/Projects/
Telecom Stores/Telecom Factories & Other Administrative Offices
Bharat Sanchar Nigam Limited**

Sub: Completion/Update of Service Books in respect of BSNL Executives/Non-Executives, who are in the age group of 50 years and above.

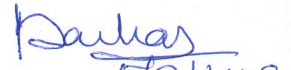
Sir,

Kindly refer to various letters issued by this Office with regard to verification of service of BSNL absorbed employees after completion of 18 years of service or on being left with five years's service. Emphasis is being given on verification of service in order to timely settlement of pension cases and disbursal of pensionary benefits to the retiring employees.

2. In this regard, all Cadre Controlling Authorities, Telecom Circles and Other Administrative Units of BSNL are requested to ensure that Service Books of all BSNL employees, particularly the Service Books of employees in the age group of 50 years and above, are completed on priority basis, especially in respect of leave, service verification and LSPC, through Special Drive, if necessary.

3. This issues with the approval of the Competent Authority.

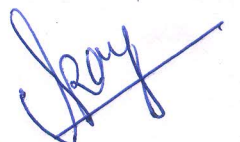
Yours faithfully,


5/9/2019
(Rabin Sarkar)

Asstt. General Manager (Estt.-I)
Tele. No. 011-23037477

Copy to :-

1. PS to CMD, BSNL
2. PS to Dir (HR)/Dir (F)/Dir (Ent.)/Dir (CFA)/Dir (CM), BSNL Board
3. DDG (Estt.)/DDG (Accts.), DOT, for information
4. All Cadre Controlling Authorities in BSNL Corporate Office
5. BSNL CO Intranet Portal/Guard File



(Sudhanshu Shekhar Ray)
Deputy Manager (Pension)