



BHARAT SANCHAR NIGAM LIMITED
(A Government of India Enterprise)
CORPORATE OFFICE
PERSONNEL DPC BRANCH

4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1

No.451-15/2017-Pers(DPC) / 01

Dated: 01.06.2018

To

All Heads of Telecom Circles
Metro Districts/Maintenance Regions/Projects/Stores/
BRBRAITT/ALTTC
All Other Administrative Units
Bharat Sanchar Nigam Limited.

Sub: Updation of status in ERP regarding – Reg.

The process for promotion to different grades is under active consideration. In this regard, Vigilance clearance will be called from CVO office, by next week.

In this regard, it is to intimate that earlier also, while processing for e-VC in the process of CPCs, it has been observed that **there is lot of data mismatch in ERP with actual** (such as designation/ grade, substantive grade, date of joining as substantive grade etc). Such erroneous data cause un-necessary correspondence and loss of precious time & efforts. Some time, **entire process of CPC is getting delay and some times we are forced to leave such executive, whose data is not tallying with actual for promotion.**

Hence, all circles are requested to go through the list and get it update the fields correctly.

Sl. No.	Field of Updation to be Done by circles / SSA / Section
1	Stream
2	Present Employee Group (Gr. A/B)
3	Present Substantive Grade [e.g. AGM(Adhoc)/AGM(L/A)/SDE(Regular) shall be entered as SDE & DGM(Adhoc)/ DGM(L/A)/ DGM(Entrustment / DE(Regular) shall be entered as DE / AGM]
4	DOJ in Substantive Grade (Date of joining in present substantive grade)
5	Cadre / Present Grade (JTO/SDE/AGM/DGM/GM/PGM) (Adhoc /Regular)
6	Staff Number
7	Designation (L/A, Adhoc/ Entrustment TDM/DGM/AGM etc)

It is to bring to your notice that process for promotion to different grades of all executives / streams is in advance stage.

The list may be circulated among all executives, and accordingly, **all executives are also requested to go through the same corresponding to their data and get it corrected the data in ERP** by concerned sections, if required, to avoid missing of their promotions.

It is requested to **update the above data by 06.06.2018** in order to enable to this office for smooth completion of CPCs and considering the executives for promotion to different grades, at the earlier.

This issues with approval of competent authority.

PSV 1/6/2018

(P S V Rama Rao)
AGM(DPC)

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Encl :- List of 19402 executives in excel format.